



MEETING MINUTES - Michigan Sporting Clays Association

Meeting

Date Monday, June 1, 2020
Started 6:02 PM
Ended 7:08 PM
Location Conference Call
Purpose Regular scheduled meeting

Chaired by Russell Brzezinski
Recorder Kathleen Lanava

Approval

Minutes approved on: Not yet approved

Attendance

Present: Russell Brzezinski, Dr. Ron DeVuyst, Neal Fusner, Jim Kralik, Kathleen Lanava, Matt Little, Charles Schneider
Late: Drew Lieske
Absent: Ryan Gates, Steve Trudeau

Meeting documents

- MSCA Board Meeting Financial Overview 6-1-2020 for post.pdf

Minutes

1. Committee business

1.1. Review Agenda

Status: Completed

1.2. Review/Approve Meeting Minutes

Review of 5/4/20 meeting minutes and the 5/19/20 Evote.

Review of 5/4/20 Meeting Minutes. No additions, deletions or changes. Motion to approve by Charles, seconded by Dr. Ron. Unanimous vote of approval.

Review of 5/19/20 E-vote Minutes. No additions, deletions or changes. Motion to approve by Charles, seconded by Matt. Unanimous vote of approval.

Status: Completed

1.3. Treasurer's Report

Status: Completed

1.3.1. Treasurer's Summary

MSCA Board Meeting Financial Overview

The information summarized below was presented to the MSCA Board of Directors on 6/1/20



- Income and Expense Statement:
 - Verified as reflecting all transactions shown in the accounts payable and accounts receivable ledgers for Q2
 - Quarterly expenses exceeded income driving a \$1,122.46 operating loss year to date.
 - Income and expense statement balance verified as matching cash balance in the MSCA business checking account as of June 1 when reconciled for outstanding transactions....pending deposits and uncashed checks.
- Q2 YTD 2019 v. Q1 YTD 2020 Analysis of Business Metrics:
 - NO Q2 UPDATE UNTIL EARLY JULY
- COVID-19 Revenue Impact Analysis Projection:
 - Facts as of 5/21/20 applied
 - All known cancellations are currently estimated at \$3,193
 - \$3,193 represents 20% of gross 2019 gross revenue - a significant decline
 - Unforeseen June cancellations could further reduce revenue
 - 2020 - a year of total austerity - discretionary spending discouraged
 - Pre-approved activities such as trophy restoration/upkeep, state team award purchase and enhanced state shoot funding will proceed.
- MISC.
 - State Team Awards received, invoiced and paid ahead of schedule.

Under budget at \$585.81. Thank you Kathy Lanava
 - New member club - Capital Area Sportsmen's League, Lansing.

Drew motioned to approve, seconded by Jim. Unanimous vote of approval.

Status: Completed

1.4. Secretary's Report

Status: Completed

1.4.1. Member Outreach - FaceBook

Numbers are about the same. Approximately six new followers since last reported. Jim is receiving personal positive feedback, especially shooter of the month. The June "Shooter of the Month" is ready to go. Has 25 people lined up, enough for the next 2 years. Jim is lacking photos due to cancellation of tournaments. Drew has some he can share from his archive. The questionnaire sent to the "Shooter of the Month" will be sent to Board Members as a way to introduce them to the membership. Participation is voluntary. Jim also posts where to register for tournaments for clubs using WinScore or iClays.

Status: Completed

1.4.2. Member Outreach - Miclays.com

1. Can the website indicate under the "Shoot Results" banner which clubs post there? If not posted there, then direct members to look at the NSCA website and note that it may take 2 weeks to see scores posted for Nationals?

Drew will add a button to the homepage for easier access to the "Latest News" and will have Miclays mirror MSCA Facebook page content for "Shooter of the Month". Jim will send the information to Drew.

Status: Completed

1.4.3. Secretary's Report



Drew has updated Miclays with all approved minutes to date. KML to include Neal's summary report for the minutes. Neal will send one email to the Board with both the summary report and the detailed reports prior to each standing monthly meeting.

Motion to approve Secretary's Report made by Matt, seconded by Charles. Unanimous vote for approval.

Status: Completed

2. OLD BUSINESS

2.1. Update: COVID-19 Response and Initiatives

MSCA will continue to follow and comply with Federal, State and NSCA regulations and guidelines. Encourage host clubs to reschedule cancelled shoots, if able. Russell had left a message for Scotty regarding rescheduling of the Motorstate. Will remain on the agenda as "Old Business" until further notice.

Status: Deferred until 7/6/2020

2.2. State Shoot/GLC Host Club Participation

Discussed at the 4/22/20 meeting:

1. We need to understand better why there isn't greater participation from clubs to host tournaments to provide our membership with more options. Further exploration is required, may need to survey clubs. Deferred for further discussion at another time.

Due to time constraints, will move to the July meeting agenda.

Status: Deferred until 7/6/2020

2.3. Update: All-State Awards

Awards have been received by KML. Came in ahead of schedule and under budget. Laser Creations requested to post a photo of the awards on their Facebook page. I asked that he wait until we have distributed at our State Shoot. He agreed. Board supported decision to hold on Laser Creations posting.

All agreed, awards will be brought to host club one week prior to the State Shoot so they can incorporate into their trophy display. They have traditionally been awarded during the Saturday night dinner. The Board agreed to continue to follow tradition.

Status: Completed

2.4. Update: Recognition All-Americans

Thank you to Jim and Drew for posting on Facebook and Miclays. After Regionals, we will again provide recognition to membership.

Status: Completed

2.5. 2020 MSCA Sportsman Award: Steve Schindler

Trophy shop is still closed. Did speak to the shop by phone. They have agreed to create the award. Russell will present ideas at the next meeting and will obtain contact information for Steve's wife from Neal.

Status: Deferred until 7/6/2020

2.6. MSCA Board Liability Insurance



Postponed due to time constraints. Will bring back at the July meeting.

Status: Deferred until 7/6/2020

2.7. MSCA Membership Survey re: Voting on State Shoot

Discussed at the 4/22/20 meeting:

1. Steve recommended MSCA allow for electronic voting for the membership to decide upon the host club for State Shoot. Kathy made the same recommendation last year. It was not supported. Again, this would require a By-laws change. Concerns raised that 2/3 of the MSCA membership does not participate in the tournament. Can discuss this more in the future. May survey membership.

KML has offered to create a membership survey regarding preferences for selecting the State Shoot. Drew suggested we should also survey as to who should be allowed to vote. Jim will write something up for the Board.

Status: Deferred until 7/6/2020

3. NEW BUSINESS

3.1. State Championship and GLC Trophy Residence

Where do these trophies reside? Do they rotate with hosting clubs?

- State shoot, at the club which hosted the State Shoot, then move trophy to new hosting club day of shoot?
- GLC, at the club which hosted the GLC, then move trophy to new hosting club day of shoot?
- Ryan will add Matt Topor to the State Championship trophy
(Spirit of Livingston on Grand River & M-59, \$5/tag, 1 wk turnaround)
- Ryan will update GLC trophy, is currently dated to 2014

Drew indicated that over the last 10 years, the Board has never stated when the trophies should move.

- The State Championship trophy will be brought to the host club soon after the first of the year.
- The same applies for the Great Lakes Championship trophy.
- Bylaws need to be updated
- HOF Plaque is kept at Grand Blanc and doesn't move. Each recipient gets their name on the plaque.

Further discussion is warranted. Will bring back for discussion at the July meeting.

Ryan was not present for today's meeting. Will obtain an update on the status of the GLC and State Championship Trophies at the July meeting.

Status: Deferred until 7/6/2020

3.2. JotForms

1. Access, suggest more than one person. Who best?
2. Training required for use of Jotforms? Creation of new forms, use of prior forms, creation of templates? Surveys?
3. Does Webmaster need access to Jotforms in order to link to miclays?
4. Storage limit? 100 MB
5. Used on miclays for GLC/State Shoot Bids, HOF (not linked on miclays as of now). How best to address conflict of interest for bids? Archiving submitted forms? How long to save? Once bids submitted, create PDF of those bids and attach to Mycommittee agenda?



6. Used for Board of Directors ballot voting via emailed link through MailChimp. Should there be a two person validation of results? If so, may not need to be saved? Or saved for a certain time period? How to prevent double voting by members?

Due to time constraints and lack of urgency, will bring to the July meeting.

Status: Deferred until 7/6/2020

3.3. State Shoot

1. Marketing (feather flags, pouches?, etc.)
2. Ballots for next year's State Shoot, process of tabulating, who will tabulate?
3. Presentation of awards, who, timing? Coordinate timing with host club
- 4.

Postponed until the July meeting.

Status: Deferred until 7/6/2020

3.4. NSCA Process for Cancelling or Scheduling Shoots

NSCA process for cancelling or scheduling shoots.

1. There isn't an option to "postpone" a shoot. It's either cancelled or scheduled.
2. For new shoots, one consistent person from the MSCA Board is to contact Lori with the details.
3. Cancellation of shoots: Individual clubs may contact Lori to cancel their own shoots. The club should contact the board as well, in case another club wanted to pick up the date.
4. Name change of shoot: Clubs may contact her to change the name.

We, as a Board, can mandate that we remain the sole contact for all of the above instances, if we so choose.

Postponed until the July meeting.

Status: Deferred until 7/6/2020

4. MISC

4.1. Date Next Meeting

Monday, July 6th 2020 at 6 pm. Jim will likely not be available for the next meeting. Russell & Jim will connect prior to the meeting.

Status: Completed
