



# Meeting Minutes: Monday, May 7, 2018

## Meeting

**Special meeting**  
**Date/time:** Monday, May 7, 2018  
**Started:** 7:00 PM  
**Ended:** 8:45 PM  
**Location:** Mobile: tel://1-720-259-7053\*,6214884432#  
**Purpose/notes:** General Board Meeting - Spring

**Chaired by:** Russell Brzezinski  
**Minuted rec. by:** Russell Brzezinski  
**Status:** Minutes distributed

## Attendance

**Present:** Russell Brzezinski, Dr. Ron DeVuyst, Neal Fusner, Matthew Grunzweig, Michael Nordloh, Jovan Blackwell, Jim Kralik, Ryan Gates  
**Absent:** Matthew Houtteman, Drew Lieske, Drew Lieske, Steven Schindler

## Meeting documents

- 2018 MSCA QUARTERLY INCOME AND EXPENSE STATEMENT - mtg 5-7-18.xlsx
- May 31 MSCA Inc 2018 Fixed cost V revenues -mtg on 5-7-18.doc

## Agenda

### 1. Committee Business - 2018

#### Opening Remarks

Note: update to my committee site to include Steve Trudeau and Kathy Lanava

**Status:** Completed

#### 1.1. Review Agenda

Review mtg agenda and any late adds. One late add noted as topic 1.2.1 (Hillsdale College Target setting)

Motion to approve Agenda- Neal Fusner

Second by Dr. Ron



Unanimous Pass

**Status:** Completed

## 1.2. Treasurer's Report

Review of Quarterly treasurer report (see as attachment)

Review of Treasurers report

Board discussion and quarterly statement (see as attachment)

**Motion** to approve Treasurers report (Matt G.)

Second by Ryan Gates.

sent to vote - Unanimous Approval by Board

**Status:** Completed

### 1.2.1. Hillsdale College

add per request - Neal Fusner

Scope of Discussion: Hillsdale recently hosted a tournament and it was noted by a board member (Neal Fusner) in attendance that a minimum of 7 stations had target presentations that had not changed from prior shoots. Gary Cook noted as target setter of record.

additionally, it was observed that there was at least one party with only two shooters.

Board Discussion on Topic, what transpired, how to react and potential need to target setter training. (Neal noted assistance can be provided by professional target setter)

President (Russell B) stated that He and Neal would discuss matter with Hillsdale, with Matt G in attendance (as Hillsdale Liaison). Trip to be arranged within next 30 days and report back to Board.

**Motion:** (Ryan Gates) Motion to arrange a diplomatic trip to Hillsdale to discuss what transpired, review of NSCA regulations on hosting shoots and discussion on how to address matter going forward.

Second: Matt G

Sent to Vote: Yea: 8 Nay: 0 Abstention: 1 (Neal Fusner)

**Status:** Completed

### 1.2.2. 2018 Fixed Costs Vs. revenue to BEP and discussion on 2019 target



## fees

see attached document provided by Neal Fusner (also sent to Board via email)

discussion around document and what our Break Even Point (BEP) on target fees.

it appears we are in good shape, but continue to monitor progress from meeting to meeting.

consideration of raising target fees for 2019

**Status:** Completed

## 1.3. Website Report

Drew not in attendance. will need update on website by next board meeting (to be scheduled in June prior to state shoot)

Neal Fusner comment: Need to update board preapproved dates for Pine Ridge to include the friday before each of their remaining 3 shoots. Board approval attained by email vote prior to todays board meeting .

**Status:** Completed

## 2. OLD BUSINESS

**Status:** Completed

### 2.1. MSCA - Secretary Appointment

Open vacancy : Board Secretary

As 5013C Non Profit Corp. in Michigan, Board must have and identify at least three individuals in the following capacities; President, Treasurer and Secretary

these three individuals must be reported to the state by October 1 for the following calendar year (so 10/1/18 for calendar year 2019).

Discussion to follow.

No initial volunteers, so Russell B noted that because we have both a President and Vice President, considering that the requirement only notes the three positions, he could/should step aside as President and fill the Secretary position. By that move, Ryan would then act as MSCA President until that time a suitable candidate for secretary could be secured.

Discussion to follow.



Kathy Lanava inquired on scope and requirements of candidacy. During which, Mike Nordloh volunteered.

**Motion:** By Neal Fusner, second by Jovan Blackwell. Motion to appoint Mike N. as acting Board secretary. Unanimous approval.

**Status:** Completed

## 2.2. Review 2018 HOF Inductee

discussion on 2018 inductee (shooting and/or service)

Matt Houtteman was nominated by Steve Trudeau earlier in the year (steve not in attendance at this meeting).

discussion around point total requirements , where Jim noted that he was well in excess of this minimum for consideration.

**MOTION:** Neal, second by Matt G. Motion to announce Matt Houtteman as 2018, MSCA HOF inductee. Unanimous .

Second discussion around possible inclusion of Mike Rivest under service award (posthumous). Noted that Matt H. had asked for this consideration at the last board meeting. Board has requested that Matt submit the formal application for board review. this is to be completed before next meeting slated for late June. Neal noted that he would relay these next steps to Matt Houtteman as he was not in attendance.

**Status:** Completed

## 2.3. Pine Ridge - Added Shoot Dates

discussion around friday shoot dates to be included to remaining Pine Ridge dates.

Neal as lead.

noted missing shoot reports (due within 15 days after shoot)

Pine ridge added a kiosk to inform shooters of updates/cancellations for the future

relayed the necessity of Pine Ridge to reach out to board members (preferrably officers) of any issues with shoot dates, cancellations, amendments.

Lastly, to note again that there is a request (approved by Board via email vote) to allow Pine Ridge to add the friday before their posted saturday shoots (3 remaining) to make up for the earlier cancellation (due to inclement weather).

**Status:** Completed



### 3. NEW BUSINESS

Any new discussion topics presented to the Board

Jim K noted that he was reviewing the ByLaws of MSCA and was "cleaning up the language". Noted that he would archive the original as master and then send out to the board an amended form for review.

discussion followed.

Jovan noted that this is typically conducted at our "annual meeting", which is typically held in Oct/Nov for the following year.

Next Steps: Jim will continue with his review and suggested editing. He will then forward to the Board for review. Final and formal approval of possible amended ByLaws to be conducted at our Annual Meeting later this fall.

**Status:** Completed

### 4. MISC.

any additional or miscellaneous items for the board

Neal noted that Grand Blanc has spent (to within cents) of their Trophy Allotment for State Shoot.

also noted that parking has been identified as a potential issue and that contingency plans are already in play by Grand Blanc to service the shooters, parking , quad and trailer storage.

**Status:** Completed

#### 4.1. Proposed Meeting Schedule for Calendar Year

discussion around need for locking down formal board meeting dates within the calendar year

light discussion . deferred to annual meeting.

more pressing need is short term window

**Status:** Parked

##### 4.1.1. Set date for next meeting

establish next board meeting date



light discussion.

Russell noted that though conference call/webinar can work for short , focused discussions on a topic, they are not really conducive for holding a formal Board Meeting. Typical conf. call issues; stepping over each other, dropped calls, identification of speakers, interruptions of thought (or need to) to effectively present.

Next Step: determine date for next board meeting where all can be physically in attendance.

**MOTION:** Jovan, second by Neal. Motion to set next board meeting date as June 24th, at Detroit Gun Club. Meeting time to be 1:00 p.m.

Vote: Unanimous

**Status:** Completed

## 5. Close meeting

Close Meeting

Meeting adjourned 8:45

**Status:** Parked